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ICC Council and Committee Online Form Overview

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General Overview

This document provides information on the ICC councils and committees online form. This online form is utilized for all ICC councils and committees applications throughout their respective “call for committee” activities.

Application Time

It varies depending on your individual application. If you have the required information prepared, the application process will take approximately 25 minutes.

Information you will need to complete the form.

The following sections need to be filled out on your application.

We recommend you start the application with the following information prepared. The information will remain in the form if you have the form open (once closed it will not maintain your entered information on most web browsers).

- 1. **Certification and Agreement acknowledgement** (required for all councils and committees)
- 2. **Council / Committee Selection** (priority if applying for multiple; see [full list here](#))
- 3. **Personal application information** (name, email, phone, mailing address)
- 4. **Represented entity information** (if applicable)
- 5. **Interest Category** identification (see [ICC Interest Categories](#))
- 6. **Voting Status** (voting constraints where applicable)
- 7. **Chair or Vice Chair** interest
- 8. **Funding disclosure** (who funds your participation)
 - a. ALL FUNDING SOURCES MUST BE DIVULGED.
 - b. Self - You are self-funding your participation on the committee/council. If you will NOT be representing or funded by an outside entity (organization, company, etc.), and are applying as an individual member and funding your own participation on the Committee, simply state “Self” below.

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- c. My Company - the company you identify as your employer is funding your participation on the committee / council.
 - d. Represented Entity - this is the organization / company / entity that you identified earlier in the form that you are representing.
 - i. The represented company / entity you identified earlier may have been your employer. In this case you should select "my company".
 - e. Other Party - Someone other than yourself, your company, or entity or organization you identified that you are representing. (You will be asked to identify who that "other party" is that is funding your participation in the committee/council.)
 - f. Combination - If more than one entity (people, groups, organization, employer, etc.) is funding your participation please select and then provide the details in the question box that appears.
9. **Background & Experience** (recommend you cut and paste from other document such as MS Word® to expedite the form application)
- a. Past committee experience
Committee and Dates of Service
Example:

ICC BCAC	1/1/18 -12/30/22
ICC FCAC	1/15/15-12/30/2017
NFPA 99	1/16/20-12/30/2025
 - b. Related work experience
Example:
 - Building Official for Albuquerque, NM since 2014
 - Served as the Vice Chair of the ASHRAE 189.1 Committee (2018-2021)
 - Contributed to the 2024 Code (2021-2023 development cycle) representing two proposed changes to the IBC presenting them to the committee at the CAH.
 - c. Qualifications (bullet statements)
Example:
 - Mechanical Engineering Degree, Purdue University, 1998
 - Registered Engineer in IA, ID, and CA
 - ICC Certification since 2010
10. You can submit a **resume or CV** in addition to information collected on the online form. (Optional)
11. **Demographic information** (not used in the selection process, however this information will be used post committee selection for informational and reporting purposes.) (Optional)
12. **Application Feedback** (Net Promoter® feedback – one question)
13. Submit (don't forget to click on submit)

Confirmation and Copy of Application

Once you submit the application you will receive a notification online that it was successfully submitted. You also will be given the option to download a copy of your completed application in PDF form before closing out the form application or starting a new application.

Application Submitted Successfully Sample

ICC INTERNATIONAL CODE COUNCIL

ICC Codes & Standards Committee / Council Application

✓ Thanks!

This is to acknowledge receipt of your ICC application for possible service one of ICC's councils or committees.

Council and committee members are appointed by the ICC Board of Directors. Once a decision is made, you will be contacted via email (using the email entered on form) regarding the status of your application.

Thank you for your interest in the ICC standards and guides development process.

Multiple Submittals: If you are submitting another application to the same committee the most recent submitted application will be used. Previous applications will be ignored.

If you **did not** complete the certifications and received the "Non-Agreement | Not Eligible for Council or Committees" message then your application was not submitted, and you will need to restart the application.

[Print or get PDF of answers](#) **← Download copy of application**

[Submit another response](#)

Questions

Questions can be directed to the ICC Technical Services Group (TSG) via [email \(codeapps@iccsafe.org\)](mailto:codeapps@iccsafe.org) or phone 888.ICC.Safe x 4345.