

IMPORTANT MESSAGE FROM NEMIC ATTCP

To Contractors participating in the Title 24 Mechanical Acceptance Test program and employing an ICB-Certified Mechanical Acceptance Test Employers (MATE)

The NEMIC ATTCP project database, MechCheck, is available and ready for use with all of your Mechanical Acceptance Test (MAT) projects! As of October 1st, 2021, any project requiring a MATE, will need to be completed on an approved database as provided by the ATTCP under which they are certified. To comply with our auditing program, only one MATE certification per company location can be registered on MechCheck

NEMIC will only count jobs, permitted on or after October 1, 2021, toward the audits, meaning most of your projects for the next year can be completed on MechCheck at no cost. We recommend that all NEMIC MATE contractors begin using **MechCheck.org** immediately to get accustomed to the process and to build the database.



Login and Registration

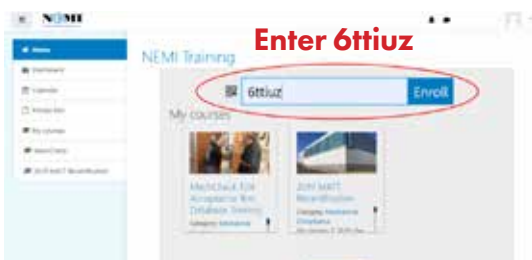
- **MechCheck** can be accessed via www.mechcheck.org
- **Register** by:
 - » Completing the form
 - * You can look up your ATE (MATE) certification number through your icbcertified.org login or at attcp.org
 - » Click the **Register** button at the bottom of the page
 - » Confirmation of your registration and approval will be sent by email



Training for the MechCheck database

The **National Energy Management Institute (NEMI)** has put together a series of short training videos for using the **MechCheck** website.

- To access detailed online training
 - » Go to <https://training.nemionline.org/>
 - » Create or enter your username and password for the NEMI learning management system
 - » Enter the course code **6ttiuz** and click **ENROLL**



Frequently Asked Questions (FAQ)

1. Must I as the Employer or my Technicians be certified to perform Mechanical Acceptance Test (MAT) work?

Yes, as of April 14, 2021, all companies and technicians performing mechanical acceptance test work are technically required to be certified. However, the California Energy Commission (CEC) recommends that mechanical inspectors enforce the requirement only for jobs permitted on or after October 1st, 2021. Getting certified now will ensure meeting the certification requirement, regardless of enforcement.

2. Must my company use MechCheck for our MAT projects?

Yes, as of October 1st, 2021, any project requiring an MATE, will need to be completed on an approved database as provided by the ATTCP under which they are certified.

3. What is the cost of using MechCheck?

There is NO fee to submit forms using the MechCheck database:

- \$0 per form*
- \$0 per user*

The contractor will be charged for the "at cost" price of the required audits. This will work out to approximately \$18.50 per project.

However, NEMIC will only count jobs, permitted on or after October 1, 2021, towards the audits, meaning most of your projects in the year after October 1, 2021 can be completed on MechCheck at no cost.

4. What if my employee, who is the registered MATE, changes companies or my company no longer employs a MATE?

Every company certified with the NEMIC ATTCP must employ at least one MATE, and all MATE projects are registered to that person on MechCheck. The registered MATE can be changed by contacting the NEMIC ATTCP.

Using MechCheck now is better for you, better for us, better for your MAT projects.

CONTACT

THE NEMIC ATTCP:

administrator@attcp.org | 703.739.7100

